

## **ALTERATION & COMMON ELEMENT MODIFICATION APPLICATION**

Villa Del Mar of Clearwater Condominium Association, Inc.

### **OWNER INFORMATION**

Owner Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Application: \_\_\_\_\_

### **DESCRIPTION OF PROPOSED ALTERATION**

Provide a detailed description including materials, dimensions, scope of work, and areas affected.

\_\_\_\_\_

### **REQUIRED DOCUMENTATION (Florida Statute §718.113)**

- Scaled drawings or plans
- All permits required by Florida Statute §553.79
- Contractor license pursuant to Florida Statute Chapter 489
- Certificates of Insurance naming the Association and Management as Additional Insureds

### **COMMON ELEMENT ACKNOWLEDGMENT (Florida Statute §718.108)**

Any alteration affecting common or limited common elements requires prior written approval. Approval does not waive code compliance obligations.

### **CONTRACTOR REQUIREMENTS**

Licensing: Contractors must hold a valid Florida license appropriate to the scope of work.

#### **Insurance Minimums:**

- General Liability: \$1,000,000 per occurrence / \$2,000,000 aggregate
- Workers' Compensation: As required by Florida Statute Chapter 440 or valid exemption
- Automobile Liability: \$1,000,000 combined single limit (if vehicles are used)

Certificates must include waiver of subrogation in favor of the Association where permitted by law.

### **INDEMNIFICATION & HOLD HARMLESS**

Owner and Contractor agree to indemnify, defend, and hold harmless the Association,

Board, Officers, and Management from all claims arising from the work.

**MAINTENANCE OBLIGATION (Florida Statute §718.113)**

Approved alterations shall be maintained, repaired, and replaced solely at the Owner's expense and shall not become a common expense.

**CONTRACTOR ACKNOWLEDGMENT**

I certify compliance with all Florida laws, building codes, and Association requirements.

Contractor Name: \_\_\_\_\_

License No.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BOARD ACTION**

Approved    Not Approved

Approval valid for 90 days from date of approval.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_